

6/2015/2303/HOUSE

Development Management

Welwyn Hatfield Borough Council

The Campus, Welwyn Garden City, Herts AL8 6AE

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WELWYN HATFIELD

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

13 NOV 2015

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

3. Description of Proposed Works

Please describe the proposed works:

REAR SIDE STOREY EXTENSION

3. Description of Proposed Works (continued)

Has the work already started? Yes No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? Yes No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? Yes No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

Officer name:

Reference:

Date (DD MM YYYY): (must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? Yes No

If Yes, please describe:

9. Authority Employee / Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? Yes No

If Yes, please provide details of the name, relationship and role:

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	Brick	Brick	<input type="checkbox"/>	<input type="checkbox"/>
Roof	Tiles	Tiles	<input type="checkbox"/>	<input type="checkbox"/>
Windows	UPVC	UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Doors	UPVC	UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)			<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing			<input type="checkbox"/>	<input type="checkbox"/>
Lighting			<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes

No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

11. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

--

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

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12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:

The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:

The correct fee:

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(date cannot be pre-application)

14. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

15. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):
01582765951

16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent Applicant Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:
01582765951

Email address: COMBERDOWN@BTINTERNET.COM

BIODIVERSITY CHECKLIST

The purpose of the biodiversity checklist is to decide the presence of protected habitats and species within or in close proximity to the application site. All of these protected habitats and species are afforded varying levels of protection under the following pieces of European and Statutory legislation.

The Habitat Regulations (as amended), 1994

The Wildlife & Countryside Act (as amended), 1981

The Conservation of Habitats and Species Regulations 2010

The council has a duty to protect and conserve biodiversity in all of its functions. The biodiversity checklist will identify those important habitats and species that need to be protected and conserved from a series of questions and answers. This will quicken the planning application process by allowing the council to assess whether further information is required and request this information. If the information provided is not adequate, the applicant is advised that the application may not be successful.

Internationally important sites:

- Is the development within 2km of a Special Area for Conservation (SAC)?

YES NO

If yes, written ecological reports will be required, although this may not be necessary where the applicant is able to provide pre-application correspondence from Natural England (NE), which confirms that they are satisfied that the proposed development will not have a detrimental impact on any SAC or SPA site.

Nationally important sites.

- Does the proposed development affect, or is it within 500 metres, of a Site of Special Scientific Interest (SSSI)?

YES NO

If yes, you will need to consider whether the proposed development could result in damage to the wildlife value of the site and you should consult with Natural England to clarify.

It may be necessary to submit supporting information, from Natural England and/or in the form of a written report, showing that the proposal will not impact on the SSSI. You should submit copies of any correspondence with your planning application.

County Wildlife Sites.

- Does the proposed development affect, or is it adjacent to, a county Wildlife Site (WS)?

YES NO

If yes, you will need to consider whether the proposed development could result in damage to the wildlife value of the site. It may be necessary to submit supporting information, in the form of a written report, showing that the proposal will not impact on the WS.

If impacts are identified, it will be necessary to submit written information on how the impacts will be mitigated. Consult with the Hertfordshire Biological Records Centre (HBRC) and submit copies of any correspondence with your planning application.

(HBRC, Environment, Hertfordshire County Council, County Hall, Pegs Lane, Hertford. SG13 8DN. 01992 555220)

Buildings.

Does the proposed development include the demolition, modification, or conversion of buildings and structures of the following types and structures?

- All agricultural buildings (farm houses and barns), particularly of traditional brick or stone with exposed wooden beams. YES NO
- Proposals for the demolition or removal of buildings and structures, especially those with roof voids and gable ends or tile/slate roofs, regardless of location. YES NO
- All buildings with weather boarding and/or hanging tiles that are within 200m of woodland and/or water. YES NO
- Pre-1960 detached buildings and structures within 200m of woodland and/or water. YES NO
- Pre-1914 buildings within 400m of woodland and/or water. YES NO
- All Listed Buildings. YES NO
- Any works to tunnels, culverts, kilns, ice-houses, chalk mines, and cellars with access to the outside. YES NO
- Any works to bridge structures, aqueducts and viaducts, particularly those over water. YES NO
- Any proposals for the exterior lighting of churches and Listed Buildings or the floodlighting of green space and ménages, within 50 metres of woodland, rivers, lakes, hedgerows and lines of trees, particularly if they connect with woodland and waterbodies. YES NO

Habitats.

- Is the development proposal in a setting with any of the following features: mature woodland, hedgerows, trees, scrub, grassland, rivers, lakes, marshes, ponds and ditches? YES NO
- Does the development involve the felling of any trees, particularly mature trees with hollows, cracks, crevices and loose bark? YES NO
- Does the development involve the removal of a traditional orchard, scrub, lines of trees, hedgerows and shrubs? YES NO
- Does the development affect, or is it within, 100 metres of a river, stream, ditch, canal, lake or pond? YES NO
- Does the development affect, or is it within, 100 metres of a quarry, gravel or clay pit? YES NO

- Does the development affect, or is it within, 100 metres of allotments or railway land? YES NO
- Does the development affect, or is it adjacent to, an area of rough grassland, scrub or derelict land? YES NO
- Does the development site contain any piles of wood, rubble, woodchip, compost or manure heaps? YES NO

Site Address:..... 11 Campbell Rd

Details of person responsible for completing the checklist.

Name:..... R. Campbell

Relationship to proposal:..... Agent

e.g. applicant, agent, ecological consultant. ^

Date:..... 10/11/2015

Please return it to the Local Planning Authority with your Planning / Estate Management application.