



# Application for Planning Permission. Town and Country Planning Act 1990

### **Privacy Notice**

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### **Local Planning Authority details:**

### Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applic	ant Name and Address
Title:	Mr First name:
Last name:	Avanzi
Company (optional):	
Unit:	House number: House suffix:
House name:	Manor Cottage
Address 1:	Vineyards Road
Address 2:	Northaw
Address 3:	
Town:	Potters Bar
County:	
Country:	
Postcode:	EN6 4PQ

2. Agent	Name and	l Addre	SS			
Title:	Mr	First nar	ne:	Tom		
Last name:	Hopkin					
Company (optional):	Technical	Detail	Ltd			
Unit:		House number:	66	Α	House suffix:	
House name:						
Address 1:	High Stre	et				
Address 2:						
Address 3:						
Town:	Potters B	ar				
County:						
Country:						
Postcode:	EN6 5AB					

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3. Description of the Proposal						
Please describe the proposed development, including any change of						
Demolition of existing residential dwelling and erection						
Has the building, work or change of use already started?  If Yes, please state the date when building,	Yes X No					
work or use were started (DD/MM/YYYY):	(date must be pre-application submission)					
Has the building, work or change of use been completed?	Yes X No					
If Yes, please state the date when the building, work or change of use was completed: (DD/MM/YYYY):	(date must be pre-application submission)					
Reference no. of permission in principle being relied on (technical details consent applications only):						
4. Site Address Details	5. Pre-application Advice					
Please provide the full postal address of the application site.	Has assistance or prior advice been sought from the local					
Unit: House number: House suffix:	authority about this application?					
House name: Manor Cottage	If Yes, please complete the following information about the advice					
Address 1: Vineyards Road	you were given. (This will help the authority to deal with this application more efficiently).					
Address 2: Northaw	Please tick if the full contact details are not known, and then complete as much as possible:					
Address 3:	Officer name:					
Town: Potters Bar						
County:	Reference:					
Postcode (optional):  Description of location or a grid reference. (must be completed if postcode is not known):  Easting: 528807  Northing: 203273  Description:	Date (DD/MM/YYYY): (must be pre-application submission)  Details of pre-application advice received?					

6. Pedestrian and Vehicle Access, Road	ds and Righ	nts of Way	7. Waste Storage and Collection
Is a new or altered vehicle access proposed to or from the public highway?	Yes	X No	Do the plans incorporate areas to store and aid the collection of waste?  X Yes No
Is a new or altered pedestrian			If Yes, please provide details:
access proposed to or from the public highway?	Yes	X No	Bins will be store within the proposed garages.
Are there any new public roads to be provided within the site?	Yes	<b>X</b> No	
Are there any new public rights of way to be provided within or adjacent to the site?	Yes	X No	
Do the proposals require any diversions /extinguishments and/or creation of rights of way?	Yes	X No	Have arrangements been made for the separate storage and collection of recyclable waste?  X Yes No
If you answered Yes to any of the above que details on your plans/drawings and state the	estions, pleas e reference o	se show of the plan	If Yes, please provide details:
(s)/drawings(s)			All recycling will be managed within the proposed
			garages.
8. Authority Employee / Member		<i>_</i>	
It is an important principle of decision-making	•	•	en and transparent. For the purposes of this question, "related to" ed and informed observer, having considered the facts, would
conclude that there was bias on the part of t	he decision-	maker in the	local planning authority.
Do any of the following statements apply to	you and/or	agent?	Yes No With respect to the authority, I am:  (a) a member of staff  (b) an elected member  (c) related to a member of staff  (d) related to an elected member
If Vos places provide details of their name	rolo and how	y vou aro rolo	. ,
If Yes, please provide details of their name, I	roie and now	v you are reia	ited to tnem.

	Existing (where appl	icable)		Proposed		Not applicable	Don't Know
Walls	Brick			Stone			
Roof	Concrete	,		Slate			
Windows	uPVC			Stone and crittal st	yle		
Doors	uPVC			Stone and timber			
Boundary treatments (e.g. fences, walls)	Hedging			As existing			
Vehicle access and hard-standing	Tarmac			Stone gravel			
Lighting							X
Others (please specify)							
Are you supplying add f Yes, please state refe		•	_	s)/design and access state s statement:	ement? Ye	es 🔀	No
0. Vehicle Parkin	_						
Type of Vehic		Total Existing		n-site parking spaces: Il proposed (including spaces retained)	Differer in spac		
Cars		4	5	•	1		
Light goods vehi public carrier veh Motorcycles							
Disability space							
Cycle spaces							
Other (e.g. Bu							
	,						

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
▼ Mains sewer	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	Yes X No
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system? Yes X No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?
If Yes, please include the details of the existing system on the application drawings and state references for the	Will the proposal increase the flood risk elsewhere?  Yes  Yes
plan(s)/drawing(s):	How will surface water be disposed of?
	Sustainable drainage system Existing watercourse
	X Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use
	Please describe the current use of the site:
To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological	Dwellinghouse
conservation features may be present or nearby and whether they are likely to be affected by your proposals.	
Having referred to the guidance notes, is there a reasonable	Is the site currently vacant? Yes X No
likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to	If Yes, please describe the last use of the site:
or near the application site?	
a) Protected and priority species:	
Yes, on the development site	
Yes, on land adjacent to or near the proposed development  No	When did this use end (if known)?  DD/MM/YYYY
b) Designated sites, important habitats or other biodiversity	(date where known may be approximate)
features:  Yes, on the development site	Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination assessment with your application.
Yes, on land adjacent to or near the proposed development  X No	Land which is known to be contaminated? Yes X No
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site?  Yes  No
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development  No	be particularly vulnerable to the presence of contamination?
(15. Tropp and Hadres	1/ Trada Efficient
15. Trees and Hedges  Are there trees or hedges on the	16. Trade Effluent Does the proposal involve the need to
proposed development site? X Yes No	dispose of trade effluents or waste? Yes No
And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the	If Yes, please describe the nature, volume and means of disposal of trade effluents or waste
development or might be important as part of the local landscape character?  Yes No	
If Yes to either or both of the above, you may need to provide a full	
Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be	
submitted alongside your application. Your local planning authority should make clear on its website what the survey should	
contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.	
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	Propos	ed F	lous	ing					Existi	ng I	Hous	ing			
Market Housing	Not known	1	Numk 2	per of	Bedr 4+	ooms Unknown	Total	Market Housing	Not known	1	Numl 2	ber of		ooms Unknown	Tota
Houses		'		3	7'	OTIKTOVIT	а	Houses		•			7.	OTIKITOWIT	а
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							С	Sheltered housing	$+\overline{\Box}$						С
Bedsit/studios							d	Bedsit/studios	$+\overline{\Box}$						d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		Tot	als (a	1 + b +	C + 0	' + e + f) =	А			То	tals (a	1 + b +	C + d	' + e + f) =	F
Social, Affordable			Numk	or of	Dodr	ooms	Total	Social, Affordable			Numl	hor of	Dodr	ooms	Tota
or Intermediate Rent	Not known	1	2	3	4+	Unknown		or Intermediate Rent	Not known	1	2	3		Unknown	
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		Tot	als (a	+ b +	c + a	+ e + f) =	В			То	tals (a	a + b +	c + d	+ e + f) =	G
Affordable Home	Not		Numb	oer of	Bedr	ooms	Total	Affordable Home	Not		Numl	ber of	Bedr	ooms	Tota
Ownership	known	1	2	3	4+	Unknown		Ownership	known	1	2	3	4+	Unknown	
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							С	Sheltered housing							С
Bedsit/studios							d	Bedsit/studios							d
Cluster flats							е	Cluster flats							е
Other							f	Other							f
		Tot	als (a	1 + b +	C + 0	+ e + f) =	С			То	tals (a	a + b +	· C + d	+ e + f) =	Н
Starter Homes	Not				_	ooms	Total	Starter Homes	Not		Numl				Tota
Houses	known	1	2	3	4+	Unknown		Houses	known	1	2	3	4+	Unknown	
Houses Flats/maisonettes	$+ \vdash \vdash$						a								a
							b	Flats/maisonettes							b
Bedsit/studios							C	Bedsit/studios							C
Other			To	tals /	(a + h	+ c + d) =	d D	Other			To	tals /	a ± h	+ C + d) =	d
												`			Taka
Self Build and Custom Build	Not known	1	Numi 2	3	4+	ooms Unknown	Total	Self Build and Custom Build	Not known	1	Numl 2	3		Unknown	Tota
Houses							а	Houses							а
Flats/maisonettes							b	Flats/maisonettes							b
Bedsit/studios							С	Bedsit/studios							С
Other							d	Other							d
<u> </u>															

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):

Does you	ur proposal ir	nvolve the lo	ss, ga	in or change of	use of non-resid	ential floors	•	Yes 🔀	No
If you	u have answe	ered Yes to tl			ease add details	in the follow	ving table:		
Us	se class/type	of use	Not applicable	Existing gross internal floorspace (square metres	to be lost by use or der	change of nolition	floorspac (including	ess internal e proposed g change of are metres)	Net additional gross internal floorspace following development (square metres)
A1	Sh	ops							
	Net trada	able area:							
A2	Financ	cial and nal services							
A3	i .	s and cafes							
A4	Drinking est	ablishments							
<b>A</b> 5	Hot food	takeaways							
B1 (a)	Office (oth	er than A2)							
B1 (b)		rch and opment							
B1 (c)		idustrial							
B2	General	industrial							
B8	Storage or	distribution							
C1		nd halls of lence							
C2		institutions	$\Box$						
D1		sidential utions							
D2		and leisure							
OTHER									
Please			$I_{\Box}$						
Specify	To	otal	_						
In add			⊥tial ins	L stitutions and h	ostels, please ad	ditionally in	L dicate the los	ss or gain of r	rooms
Hee	Type of use	Not applicable			e lost by change	Total room	ns proposed nanges of use	(including	Net additional rooms
C1	Hotels								
C2	Residential Institutions								
OTHER									
Please Specify									
	ployment							·	
		following inf	ormat	tion regarding e	employees:				
				Full-time	Part	-time			al full-time quivalent
Exi	sting employ	yees							quivalent
Pro	posed emplo	yees							
 20. Ho	urs of Ope	ning							
	•	•	f oper	ning (e.g. 15:30)	) for each non-re	sidential use	e proposed:		
	Use	М	onday	y to Friday	Saturda	y	Sunda Bank Ho		Not known
							Da. IIV I IV		
			_						
21. Site	e Area								
	ate the site a	rea in hectar	es (ha	0.55					
	a.o ino sito a	. Ja minoutai	55 (i id	,					

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22. Industrial or Commercial Proce	sses and Machine	ery	
Please describe the activities and processes be carried out on the site and the end produ plant, ventilation or air conditioning. Please type of machinery which may be installed or	cts including include the		
Is the proposal a waste management develo	pment? Yes	<b>X</b> No	
If the answer is Yes, please complete the foll	owing table:		
	ଟ୍ର  including engi        ≌      allowance for	acity of the void in cubic metres, neering surcharge and making no cover or restoration material (or id waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill			
Non-hazardous landfill			
Hazardous landfill			
Energy from waste incineration			
Other incineration			
Landfill gas generation plant			
Pyrolysis/gasification			
Metal recycling site			
Transfer stations			
Material recovery/recycling facilities (MRFs)			
Household civic amenity sites			
Open windrow composting			
In-vessel composting			
Anaerobic digestion			
Any combined mechanical, biological and/ or thermal treatment (MBT)			
Sewage treatment works			
Other treatment			
Recycling facilities construction, demolition and excavation waste			
Storage of waste			
Other waste management			
Other developments			
Please provide the maximum annual operat	ional throughput of th	ne following waste streams:	
Municipal			
Construction, demolition and e	excavation		
Commercial and industr	rial		
Hazardous			
If this is a landfill application you will need t planning authority should make clear what	o provide further info information it require	rmation before your application ca s on its website.	ın be determined. Your waste
23. Hazardous Substances			
Does the proposal involve the use or storage the following materials in the quantities state		☐ No <b>X</b> Not applic	able
If Yes, please provide the amount of each su		ed:	
Acrylonitrile (tonnes)	Ethylene oxide (to	onnes)	Phosgene (tonnes)
Ammonia (tonnes)	Hydrogen cyanide (to	onnes) Su	ulphur dioxide (tonnes)
Bromine (tonnes)	Liquid oxygen (to	onnes)	Flour (tonnes)
Chlorine (tonnes) Lie	quid petroleum gas (to	onnes) Refine	ed white sugar (tonnes)
Other:		Other:	
Amount (tonnes):		Amount (tonnes):	

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## 24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form **CERTIFICATE OF OWNERSHIP - CERTIFICATE A** 

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner \* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is not of an experiently used badding \*\*

is part of, an agricultural holding**					
NOTE: You should sign Certificate B, C application relates but the land is, or is	or D, as appropr part of, an agri	riate, if you are the sole owner of t cultural holding.	he land or building t	o which the	
* "owner" is a person with a freehold interes ** "agricultural holding" has the meaning g	st or leasehold into given by reference	erest with at least 7 years left to run. to the definition of "agricultural tena	nt" in section 65(8) of ti	he Act.	
Signed - Applicant:		Or signed - Agent:	Date (DD/MM/YYYY)		
		Tom Hopkin		30/07/2021	
I certify/ The applicant certifies that I have 21 days before the date of this application application relates.  * "owner" is a person with a freehold interest "agricultural tenant" has the meaning growth as the meaning growth growth as the meaning growth	ve/the applicant on, was the owne	er* and/or agricultural tenant** of a erest with at least 7 years left to run.	eryone else (as listed l any part of the land o	below) who, on the da r building to which thi	
Name of Owner / Agricultural Tenant		Address		Date Notice Served	
Signed - Applicant:		Or signed - Agent:		Date (DD/MM/YYYY):	

## 24. Ownership Certificates and Agricultural Land Declaration (continued) CERTIFICATE OF OWNERSHIP - CERTIFICATE C Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Neither Certificate A or B can be issued for this application All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so. $^st$ "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Name of Owner / Agricultural Tenant **Date Notice Served Address** Notice of the application has been published in the following newspaper On the following date (which must not be earlier (circulating in the area where the land is situated): than 21 days before the date of the application): Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY): CERTIFICATE OF OWNERSHIP - CERTIFICATE D Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14 I certify/ The applicant certifies that: Certificate A cannot be issued for this application All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so. "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 The steps taken were: Notice of the application has been published in the following newspaper On the following date (which must not be earlier than 21 days before the date of the application): (circulating in the area where the land is situated): Date (DD/MM/YYYY): Signed - Applicant: Or signed - Agent:

[25. Planning Application Requiremen	ts-Checklist			
Please read the following checklist to make sure information required will result in your application the Local Planning Authority (LPA) has been sub	on being deemed inv	e information in support of yo valid. It will not be considered	ur proposal. Failure to I valid until all informat	submit all tion required by
The original and 3 copies* of a completed and da application form:	ated	The correct fee:		
The original and 3 copies* of the plan which ider the land to which the application relates drawn tidentified scale and showing the direction of Nor	o an	The original and 3 copies if required (see help text  The original and 3 copies	and guidance notes for	r details):
The original and 3 copies* of other plans and dra information necessary to describe the subject of	wings or	Ownership Certificate (A, and Article 14 Certificate	B, C or D - as applicab	le)
*National legislation specifies that the applicant total of four copies), unless the application is sub LPAs may also accept supporting documents in a You can check your LPA's website for information	mitted electronically electronic format by	y or, the LPA indicate that a sr post (for example, on a CD, D	naller number of copie VD or USB memory stic	s is required.
26. Declaration  I/we hereby apply for planning permission/conse information. I/we confirm that, to the best of my genuine opinions of the person(s) giving them.	our knowledge, any	nis form and the accompanyir rfacts stated are true and accu	ng plans/drawings and urate and any opinions	additional given are the
Signed - Applicant:	Or signed - Agent: Tom Hopkin		Date (DD/MM/YYYY):	: (date cannot be pre-application)
27. Applicant Contact Details		28. Agent Contact De	etails	
27. Applicant Contact Details Telephone numbers		28. Agent Contact De	etails	
	Extension number:			Extension number:
Telephone numbers		Telephone numbers  Country code: National		
Telephone numbers  Country code: National number:		Telephone numbers  Country code: National  Country code: Mobile no	number:	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):		Telephone numbers  Country code: National  Country code: Mobile no	number: umber (optional):	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):		Telephone numbers  Country code: National  Country code: Mobile numbers  Country code: Fax numbers	number: umber (optional):	
Telephone numbers  Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):		Telephone numbers  Country code: National  Country code: Mobile numbers  Country code: Fax numbers	number: umber (optional):	
Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):  29. Site Visit  Can the site be seen from a public road, public for	number:	Telephone numbers  Country code: National  Country code: Mobile numbers  Country code: Fax numbers  Email address (optional):	number: umber (optional): oer (optional):	
Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):  Email address (optional):  29. Site Visit  Can the site be seen from a public road, public for lifthe planning authority needs to make an appoont a site visit, whom should they contact? (Please	number:	Telephone numbers  Country code: National  Country code: Mobile numbers  Country code: Fax numbers  Email address (optional):	number:  umber (optional):  oer (optional):  No	
Country code: National number:  Country code: Mobile number (optional):  Country code: Fax number (optional):  Email address (optional):  29. Site Visit  Can the site be seen from a public road, public for lifthe planning authority needs to make an appo	number:	Telephone numbers  Country code: National  Country code: Mobile numbers  Country code: Fax numbers  Email address (optional):	number:  umber (optional):  oer (optional):  No	number:

Em ail address: