

Development Management

Welwyn Hatfield Borough Council

The Campus, Welwyn Garden City, Herts AL8 6AE

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**WELWYN
HATFIELD**

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text" value="13"/>
Suffix	<input type="text"/>
Property name	<input type="text"/>
Address line 1	<input type="text" value="Theobalds Road"/>
Address line 2	<input type="text" value="Cuffley"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Potters Bar"/>
Postcode	<input type="text" value="EN6 4HQ"/>

Description of site location must be completed if postcode is not known:

Easting (x)	<input type="text" value="530576"/>
Northing (y)	<input type="text" value="202592"/>

Description

2. Applicant Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Kevin"/>
Surname	<input type="text" value="Burgess"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="13, Theobalds Road"/>
Address line 2	<input type="text" value="Cuffley"/>
Address line 3	<input type="text"/>
Town/city	<input type="text"/>
Country	<input type="text"/>

2. Applicant Details

Postcode	EN6 4HQ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

Yes No

3. Agent Details

Title	Mr
First name	Steve
Surname	Carter
Company name	Carter Surveying Associates
Address line 1	83 Cobham Close
Address line 2	
Address line 3	
Town/city	Enfield
Country	United Kingdom
Postcode	EN1 3SD
Primary number	07941443968
Secondary number	
Fax number	
Email	scarter1964@hotmail.co.uk

4. Description of Proposed Works

Please describe the proposed works:

Formation of two no. dormers to front roof slope

Has the work already been started without planning permission?

Yes No

5. Materials

Does the proposed development require any materials to be used in the build?

Yes No

Please provide a description of existing and proposed materials and finishes to be used in the build (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Rendering

5. Materials

Walls	
Description of proposed materials and finishes:	Tiles to dormer walls, rendering to small gable section

Roof	
Description of existing materials and finishes (optional):	Plain tiles
Description of proposed materials and finishes:	Plain tiles to match

Windows	
Description of existing materials and finishes (optional):	Upvc
Description of proposed materials and finishes:	Upvc to match

Are you supplying additional information on submitted plans, drawings or a design and access statement? Yes No

If Yes, please state references for the plans, drawings and/or design and access statement

A1 drawing BUR 02P OS Location Plan CIL Form Covering Letter

6. Trees and Hedges

- Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No
- Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

- Is a new or altered vehicle access proposed to or from the public highway? Yes No
- Is a new or altered pedestrian access proposed to or from the public highway? Yes No
- Do the proposals require any diversions, extinguishment and/or creation of public rights of way? Yes No

8. Parking

- Will the proposed works affect existing car parking arrangements? Yes No

9. Site Visit

- Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No
- If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)
- The agent
 - The applicant
 - Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- The applicant
 The agent

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Kevin"/>
Surname	<input type="text" value="Burgess"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="24/09/2018"/>

Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)