

## Putting people first.

## Planning Development Control

Welwyn Hatfield Borough Council The Campus, Welwyn Garden City, Herts AL8 6AE

> Telephone: 01707 357000 Fax: 01707 357255 Email: planning@welhat.gov.uk

Website: www.welhat.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

## Town and Country Planning Act 1990

## Publication of planning applications on planning authority websites

Please note that with the exception of applicant contact details, the information provided on this application form and in supporting documents may be published on the authority's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the authority's website, please contact the authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applic	ant Name and Address	2. Agent Name and Address
Title:	MRS First name: IRENE	Title: First name:
Last name:	HARRIS	Last name:
Company (optional):		Company (optional):
Unit:	House number: 20 House suffix:	Unit: House House suffix:
House name:	v - a-	House name:
Address 1:	20 STANBOROUGH ROAD	Address 1:
Address 2:		Address 2:
Address 3:		Address 3:
Town:	WELWAN GARDEN CITU	Town:
County:	HERETS	County:
Country:		Country:
Postcode:	ALS 6XD	Postcode:

3. Trees Location	4. Trees Ownership
If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)	If 'No' please provide the address of the owner (if known and if different from the trees location)
Unit: House House suffix:	Title: First name:
House name:	Company
Address 1:	(optional):  Unit:  House House suffix:
Address 2:	House name:
Address 3:	Address 1:
Town:	Address 2:
County:	Address 3:
Postcode (if known):	Town:
If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the	County:
rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:	Country:
Description:	Postcode:
	Telephone numbers Extension Country code: National number: number:
	National number.
	Country code: Mobile number (optional):
	Country code: Fax number (optional):
	Email address (optional):
5. What Are You Applying For?	6. Tree Preservation Order Details
Are you seeking consent for works to tree(s) Yes No	If you know which TPO protects the tree(s), enter its title or number below.
subject to a TPO?	
Are you wishing to carry out works to tree(s) Yes No	
7. Identification Of Tree(s) And Description Of Works	
Please identify the tree(s) and provide a full and clear specification on necessary. You might find it useful to contact an arborist (tree surger protected by a TPO, please number them as shown in the First Scherour sketch plan (see guidance notes).  Please provide the following information below: tree species (and the trees are protected by a TPO you must also provide reasons for the vertical provides are protected by a TPO you must also provide reasons for the vertical provides are protected by a TPO you must also provide reasons for the vertical provides are protected by a TPO you must also provide reasons for the vertical provides are protected by a TPO you must also provide reasons for the vertical provides are protected by a TPO you must also provide reasons for the vertical provides are provided and provides are provided as a TPO you must also provide reasons for the vertical provides are provided as a TPO you must also provide reasons for the vertical provides are provided as a TPO you must also provide reasons for the vertical provides are provided as a TPO you must also provide reasons for the vertical provides are provided as a TPO you must also provide as a TPO you must also provide and the provided are provided as a TPO you must also provide are provided as a TPO you must also you which you was a you which you was a you which you	on) for help with defining appropriate work. Where trees are dule to the TPO where this is available. Use the same numbers on the number used on the sketch plan) and description of works. Where work and, where trees are being felled, please give your proposals for
planting replacement trees (including quantity, species, position and E.g. Oak (T3) - fell because of excessive shading and low amenity value.	Replant with 1 standard ash in the same place.
T-1 · Fell of medium Chem decay on main sten young family next d	n. Recommended removal due loor.

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2. Alleged damage to property - e.g. subsidence or damage to drains or drives.  If YES, you are required to provide for:  Subsidence  A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.  Other structural damage (e.g. drains, walls and hard surfaces) Written technical evidence from an appropriate expert, including description of damage and possible solutions.  cuments and plans (for any tree) you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  Yes  Yes  Yes  Yes  Yes	If YES, you are required to provide written arboricultural advice or other		O 110
If YES, you are required to provide for:  Subsidence A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.  Other structural damage (e.g. drains, walls and hard surfaces) Written technical evidence from an appropriate expert, including description of damage and possible solutions.  cuments and plans (for any tree) you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  Yes  Yes  Yes  Yes  Yes  Yes	diagnostic information from an appropriate expert.		
A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.  Other structural damage (e.g. drains, walls and hard surfaces) Written technical evidence from an appropriate expert, including description of damage and possible solutions.  cuments and plans (for any tree) you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  Yes  Yes  Yes  Yes  Yes  Yes  Ye		☐ Yes	No
and repair proposals. Also a report from an arboriculturist to support the tree work proposals.  Other structural damage (e.g. drains, walls and hard surfaces) Written technical evidence from an appropriate expert, including description of damage and possible solutions.  cuments and plans (for any tree) you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  Yes  Yes  Yes  Yes  Yes  Yes  Ye	Subsidence	ion monitorio	a data soil roots
Written technical evidence from an appropriate expert, including description of damage and possible solutions.  cuments and plans (for any tree)  you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your applications.	A report by an engineer or surveyor, to include a description of damage, vegetat and repair proposals. Also a report from an arboriculturist to support the tree wo	ork proposals.	g data, soll, roots
Written technical evidence from an appropriate expert, including description of damage and possible solutions.  cuments and plans (for any tree)  you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your applications.	Other structural damage (e.g. drains, walls and hard surfaces)		
you providing separate information (e.g. an additional schedule of work for Question 7)?  Yes  Yes  No  Yes  No  Yes  No	Written technical evidence from an appropriate expert, including description of	damage and po	ossible solutions.
(ES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your applicat	ocuments and plans (for any tree)		
ES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your applicat hey are being provided separately from this form, please detail how they are being submitted.	you providing separate information (e.g. an additional schedule of work for Question 7)?	Yes	NO
ney are being provided separately from this form, please detail now they are being submittees.	YES, please provide the reference numbers of plans, documents, professional reports, photogr	aphs etc in sup	port of your applicat
	they are being provided separately from this form, please detail now they are being submitted		

7. Identification Of Tree(s) And Description Of Works continued

9. Application For Tree Works - Checklist		
Only one copy of the application form and additional information (of make sure that this form has been completed correctly and that all is supply precise and detailed information may result in your application but it may help you to submit a valid form.	elevant information is submitted. Please note that failure	to
Sketch Plan		
<ul> <li>A sketch plan showing the location of all trees (see Question)</li> </ul>	n 8)	
For all trees (see Question 7)		
Clear identification of the trees concerned	I I	
A full and clear specification of the works to be carried out		
For works to trees protected by a TPO (see Question 8)		
Have you:		
stated reasons for the proposed works?		
<ul> <li>provided evidence in support of the stated reasons? in part</li> <li>if your reasons relate to the condition of the tree(s) - w</li> </ul>		
appropriate expert  if you are alleging subsidence damage - a report by an		
and one from an arboriculturist.		
<ul> <li>in respect of other structural damage - written technic</li> </ul>	al evidence	
<ul> <li>included all other information listed in Question 8?</li> </ul>		
10. Declaration – Trees  I/we hereby apply for consent/give notice for tree work as described		information.
0. Declaration - Trees	in this form and the accompanying plans and additional i Or signed - Agent:	information.
10. Declaration – Trees  I/we hereby apply for consent/give notice for tree work as described		information.
10. Declaration – Trees  I/we hereby apply for consent/give notice for tree work as described  Signed - Applicant:  Date (DD/MM/YYYY):		information.
10. Declaration - Trees  I/we hereby apply for consent/give notice for tree work as described  Signed - Applicant:		information.
Ive hereby apply for consent/give notice for tree work as described Signed - Applicant:  Date (DD/MM/YYYY):  (This date must not be before the date		information.
Ive hereby apply for consent/give notice for tree work as described Signed - Applicant:  Date (DD/MM/YYYY):  (This date must not be before the date of sending or hand-delivery of the form)  11. Applicant Contact Details  Telephone numbers	Or signed - Agent:	
10. Declaration – Trees  I/we hereby apply for consent/give notice for tree work as described Signed - Applicant:  Date (DD/MM/YYYY):  (This date must not be before the date of sending or hand-delivery of the form)  11. Applicant Contact Details	Or signed - Agent:  12. Agent Contact Details	Extension number:
Declaration - Trees     I/we hereby apply for consent/give notice for tree work as described     Signed - Applicant:     Date (DD/MM/YYYY):     I/ I/O	Or signed - Agent:  12. Agent Contact Details  Telephone numbers  Country code: National number:	Extension
To. Declaration - Trees  I/we hereby apply for consent/give notice for tree work as described  Signed - Applicant:  Date (DD/MM/YYYY):  (This date must not be before the date of sending or hand-delivery of the form)  11. Applicant Contact Details  Telephone numbers  Extension	Or signed - Agent:  12. Agent Contact Details  Telephone numbers	Extension
Declaration - Trees     I/we hereby apply for consent/give notice for tree work as described     Signed - Applicant:     Date (DD/MM/YYYY):     I/ I/O	Or signed - Agent:  12. Agent Contact Details  Telephone numbers  Country code: National number:	Extension
Declaration - Trees     I/we hereby apply for consent/give notice for tree work as described     Signed - Applicant:     Date (DD/MM/YYYY):     I	Or signed - Agent:  12. Agent Contact Details  Telephone numbers  Country code: National number:  Country code: Mobile number (optional):	Extension
Declaration - Trees     I/we hereby apply for consent/give notice for tree work as described     Signed - Applicant:     Date (DD/MM/YYYY):     I	Or signed - Agent:  12. Agent Contact Details  Telephone numbers  Country code: National number:  Country code: Mobile number (optional):	Extension

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)