

Environment Director & Chief Executive:
John Wood



David Elmore
Welwyn Hatfield Borough Council
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Herts.
AL8 6AE

**Natural, Historic & Built Environment
Advisory Team
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Hertfordshire County Council
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HERTFORD SG13 8DN**

Contact Andy Instone
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Date 22 January 2018

RE: 6/2017/2910/COND - Plot 4100, Gypsy Moth Avenue, Hatfield BuisnessPark, Hatfield - Submission of details pursuant to condition 8 (Archaeological Written Scheme of Investigation) on planning permission 6/2015/2043/OUTLINE, dated 05/10/2015

Dear David,

Thank you for consulting me on the above application for a discharge of condition.

The submitted archaeological Written Scheme of Investigation (WSI) does not yet meet the requirements of this office. **So we cannot yet recommend that the archaeological condition be discharged or partially discharged.**

We have the following comments to make:

- paragraph 2.2 should note that further method statements will be submitted should further phases of archaeological works be necessary
- paragraph 4.2 and 5.10 should demonstrate that the archaeological contractor has visited the site and contacted the applicant for information pertinent to the formation of the trench plan, this will include the location of services, trees, ditches and any other potential obstructions, and that these have been taken into account when drawing up the trench plan
- paragraphs 9.2 and 9.3 should note the correct museum and show that they have agreed to take any archive
- details of the experience and numbers of onsite archaeological staff should be provided

Please do not hesitate to contact me should you require any further information or clarification.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Andy Instone', written over a horizontal line.

Andy Instone

Senior Historic Environment Advisor
Environmental Resource Planning