



WELWYN HATFIELD ACCESS GROUP
 THE COMMON ROOM
 GROUND FLOOR
 LEY HOUSE
 LONG LEY
 WELWYN GARDEN CITY
 HERTFORDSHIRE AL7 2EX

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Registered Charity No. 1089866

24 March 2016

Mr P Koscienc
 21 First Avenue
 Acton
 London W3 7JP

Dear Mr Koscienc,

re: Planning Applications Received by Welwyn Hatfield Council

We note that the Council received the following planning application during week ending 18 March 2016 with the consultation period ending 7 April 2016.

Application No.	Description and Location	Applicant/Agent
6/2016/0318/MAJ	Erection of additional floor to provide 1719 sq metres of B1a (Office) floor space in association with the use of the premises for B1 offices together with elevational alterations to the remainder of the building. Media House Sopers Road Cuffley Potters Bar EN6 4RY	Mr P Koscienc 21 First Avenue Acton London W3 7JP

The Welwyn Hatfield Access Group has reviewed all the data submitted with this application, via the Welwyn Hatfield Borough Council's website. Please see our comments on the accompanying document.

We look forward to hearing from you.

With kind regards,

Yours sincerely,

Brian Wilson
Chair, Welwyn Hatfield Access Group

c.c: Mr M Peacock, Planning Officer, Welwyn Hatfield Borough Council

WELWYN HATFIELD ACCESS GROUP'S RESPONSE TO PLANNING APPLICATION 6/2016/0318/MAJ

OVERVIEW	To provide a second floor to the existing building as potential combined office space for Everest Double Glazing who are due to vacate their current premises nearby.
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Heading	Section	Page	WHAG Observations	WHAG Comments
DESIGN & ACCESS STATEMENT		2	We note the comments contained within this document particularly ' <i>Sufficient car parking is available within the site to meet their [Everest Double Glazing] requirements and standards required by WHBC</i> '.	<ol style="list-style-type: none"> 1. We understand there will be 92 car parking spaces for workers and visitors, including disabled space allocation and cycle parking. Could you please advise how many disabled car parking spaces will be made available and their proposed location?
DRAWING NO. AT420-08: PROPOSED GROUND FLOOR PLAN			We note the provision of two separate blocks of toilets; each providing facilities for both male and female.	<ol style="list-style-type: none"> 2. Do the existing toilet blocks provide facilities for wheelchair users either male or female? If not, do you propose providing a (one) unisex wheelchair accessible toilet on the ground floor that will be compliant with Part M of the Building Regulations? 3. We note the provision of a lift (presumably accessed from the lobby) on the ground floor. Is this a passenger lift and does it serve as an evacuation lift in the event of emergency egress? Please also provide details of the lift's internal dimensions and confirm it meets best practice guidelines.
DRAWING NO. AT420-09: PROPOSED FIRST FLOOR PLAN			We note the provision of seven separate toilets on this floor of which two are designated male and female.	<ol style="list-style-type: none"> 4. Are any of these toilets wheelchair accessible?
DRAWING NO. AT420-10: PROPOSED SECOND FLOOR PLAN			This drawing relates to the proposed new floor space and does not include any detailed layout proposals.	<ol style="list-style-type: none"> 5. Do you propose to extend the lift shaft to this floor? 6. If you are providing toilet facilities on this floor, will there be any provision for a wheelchair accessible unit? If so, it should be Part M compliant.
EMERGENCY EGRESS			<p>We note reference to 'Fire Escape Stair' on the Ground Floor drawing and we believe this core extends up to the First Floor.</p> <p>The proposed Second Floor Plan shows a Fire Escape Walkway.</p>	<ol style="list-style-type: none"> 7. Are any refuge points planned for the upper floors and, if so, could you please provide details of where these will be located?