



Mr John Lyons
Rayleigh House
21 Queen Anne's Place
Enfield
En1 2QB

Reply To: Kate Phillips
Our Ref: S6/2013/1886/FP
Your Ref:-
Date: 28.10.13
Direct Tel: 01707 357252
Fax: 01707 357 255
Email: K.Phillips@welhat.gov.uk

Dear Mr Lyons

Proposal: Planning Application for two storey side and rear extensions, loft conversion and bay windows
Address: 5 Orchard Close, Cuffley

In processing the above application, I informed you that the target date for determination of the application was 28.10.13. Whilst every endeavour has been made to reach a decision on your application within the statutory time unfortunately this has not been possible. This is due to the scale of the proposed works, the submission of revised plans during the course of the application and the need to undertake further consultations.

Further to our telephone conversation, I am writing to formally agree the extended period for deciding your application up to 4 November 2013. In order to achieve this new target date for determination, the Council intends to determine the application under delegated authority no later than 4 November 2013.

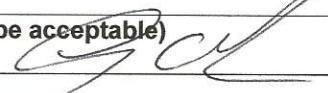
Please indicate your agreement by signing and dating in the box at the foot of this page and returning it to me as soon as possible. Please retain a copy of my letter for your records.

Yours sincerely

**Kate Phillips
Planning Officer**

Response:

I agree to an extension of time until **4 November 2013** to determine the application referred to above.

Name (please print)	Signature (electronic will be acceptable)
John Lyons	
	Date
	29-10-13