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**SUSTAINABILITY CHECKLIST FOR HOUSEHOLDER  
APPLICATIONS**

The overall aim of the District Plan for Welwyn Hatfield is to make development more sustainable in order to improve people's quality of life. This checklist has been drawn up to identify the things that could make householder development more sustainable. The intention is that this should be completed and returned with your planning application form. It will then be used by the Council in assessing whether your proposal is acceptable.

However, this checklist only covers sustainability issues. There will be other matters which the Council will need to consider, such as design, which are set out in the District Plan and in this document. In designing your extensions, buildings or alterations you should refer to the relevant policies and standards.

Applicants should be aware that if their house is a listed building or in a Conservation Area, some or all of the criteria may not be appropriate to their application. In such cases you should contact a Planning Officer at the Council to discuss the checklist.

**Please state how your proposal addresses the following criteria:**

1. Minimize any impact on the daylight, sunlight and privacy enjoyed by any neighbouring property.

**ONLY A SINGLE STOREY EXTENSION WITH LITTLE IMPACT ON  
ADJOINING PROPERTIES**

2. Make best use of the sun's energy to reduce energy costs e.g. south facing living room windows.

**WINDOWS FACE SOUTH/ EAST / WEST / NORTH**

3. Maximize other opportunities for energy saving, such as cavity wall insulation, double-glazing or loft insulation.

**EXTENSION TO COMPLY FULLY WITH THE BUILDING REGULATIONS  
2000 AS AMENDED**

4. Use other sources of energy e.g. solar panels.

NOT USED

5. Use renewable recycled or second-hand materials during construction.

MATERIALS USED WHERE POSSIBLE TO COMPLY WITH THE ABOVE

6. Design the building/extension so it is accessible for people with all levels of mobility, in particular people with disabilities, prams.

LEVEL ACCESS

7. Use permeable materials for hard standings or parking areas to reduce surface water run-off and evaporation.

NOT APPLICABLE

8. Install water-efficient fixtures and appliances to conserve water (e.g. special showers, taps, cisterns) and equipment to recycle water (e.g. rainwater butts).

RAINWATER BUTT TO BE USED TO PRESERVE WATER

9. Preserve existing trees, hedges and other natural features.

NONE AFFECTED

10. Use landscaping and natural features externally which will increase biodiversity e.g. planting native species, or species attracting wildlife and including water features.

NOT APPLICABLE

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11. Use hedges rather than brick and concrete walls or fences as a means of enclosure, or soften the look of existing walls/fences with climbing plants.
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AS EXISTING
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12. Design the extension or building to include crime prevention measures e.g. avoid accessible flat roofs, avoid situating extensions/buildings close to footpaths, avoid solid fences giving easy access for burglars.
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LOCKABLE DOORS AND WINDOWS
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13. Minimize noise levels, and light and dust pollution during construction.
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WORKS TO BE CARRIED OUT WITHOUT DELAY
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14. Considers the need for adequate storage for cycles and domestic recycling facilities.
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WITHIN EXISTING STORE / GARAGE
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The completed checklist should be returned with your completed planning application. Further guidance on sustainable development can be found at <http://www.hertsdirect.org/scholearn/aboutstatoch/assetseward/Sustainability>